



## Sustainability Policy

Megan Mechanical Services is committed to promoting sustainability. Concern for the environment and promoting a broader sustainability agenda are integral to Megan's professional activities. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of our activities and to help our clients and partners to do the same.

### Principles

Our Sustainability Policy is based upon the following principles:

- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To ensure that all staff (including third party contractors) are fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all office and transportation activities.
- To make clients and suppliers aware of our Sustainability Policy and encourage them to adopt sound sustainable management practices.
- To review annually, report and to continually strive to improve our sustainability performance.

### Practical Steps

In order to put these principles into practice we will:

#### Travel and Meetings

- Walk or use public transport to attend meetings, site visits etc, apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive.
- Avoid physically travelling to meetings etc, where alternatives are available and practical, such as using teleconferencing.
- To reduce the need to travel to meetings and elsewhere and facilitate regular client contact.
- Reduce the need for our staff to travel long distances by locating them on projects close to their home.
- Refund the cost of public transport to our employees whilst working to encourage the use of public transport.

#### Purchase of Equipment and Consumption of Resources

- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment and to reduce the use of single-use packaging.
- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.



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### Working Practice

- All materials not required to be returned for use on future projects.
- Suppliers of materials to deliver orders to site with minimal packing.
- Pallets to be returned for re-use in good condition.
- Offcuts and damaged pipe to be recycled.
- Ensure that any Sub Contractors that we employ take account of sustainability issues in their submissions to us.
- Include a copy of our Sustainability Policy in all our tenders to clients.

A handwritten signature in black ink, appearing to read 'G. Ley', is positioned to the left of the printed name.

**Gerald Ley**  
**31 March 2026**